TOWN OF TWO RIVERS BOARD OF SUPERVISORS MINUTES JANUARY 11, 2021

7:30 P.M.

The January meeting of the Town of Two Rivers was called to order by Chairman Wilfert. Supervisors Wilfert, Petska and Pohl along with Clerk/Treasurer Timm were present. The December minutes were read by Clerk Timm and then approved by a motion from Petska seconded by Wilfert, motion carried. According to Chapter 19.84 of the Wisconsin Statutes, the meeting notices were posted in designated places and on the website.

Public input session was opened and a call was made three times by Chairman Wilfert. Seeing none, public input session was closed.

A motion was made by Petska and seconded by Wilfert to approve Operator's Licenses for Michael Voss and Wendy VanAntwerpen for Bar-None. Motion carried.

Reports were given by Highway Superintendent, Recycling Manager and Constable/Fire Chief. A motion was made by Petska and seconded by Pohl to reimburse Chief Franz for storage of the new pumper in his garage. Motion carried. Chief Franz will calculate the difference in utility cost and come back to board with figures. Clerk Timm will also check on insurance coverage for storage at his residence.

The financials were reviewed and placed on file with a motion from Pohl and seconded by Petska, motion carried.

A motion was made by Petska and seconded by Pohl to approve vouchers, motion carried.

Motion made by Petska and seconded by Pohl to adjourn the meeting at 8:10pm. Motion carried and meeting was adjourned.

Respectfully submitted,

Bonnie Timm Clerk/Treasurer

TOWN OF TWO RIVERS BOARD OF SUPERVISORS MINUTES FEBRUARY 8, 2021

7:30 P.M.

The February meeting of the Town of Two Rivers was called to order by Chairman Wilfert. Supervisors Wilfert, Petska and Pohl along with Clerk/Treasurer Timm were present. The January minutes were read by Clerk Timm and then approved by a motion from Pohl seconded by Petska, motion carried. According to Chapter 19.84 of the Wisconsin Statutes, the meeting notices were posted in designated places and on the website.

Public input session was opened and a call was made three times by Chairman Wilfert. Seeing none, public input session was closed.

Annual Meeting date was confirmed for April 20, 2021 at 7pm. Notice will go out to taxpayers along with financial report after our Audit is complete. Audit is in process at this time.

Reports were given by Highway Superintendent, Recycling Manager and Constable/Fire Chief. Firefighters are writing a grant for a radio for Truck 6 and new pagers. Grant is being written to cover all the cost.

The financials were reviewed and placed on file with a motion from Pohl and seconded by Petska, motion carried.

A motion was made by Petska and seconded by Pohl to approve vouchers, motion carried. Motion made by Wilfert and seconded by Pohl to adjourn the meeting at 8:13pm. Motion carried and meeting was adjourned.

Respectfully submitted,

Bonnie Timm Clerk/Treasurer

TOWN OF TWO RIVERS BOARD OF SUPERVISORS MINUTES MARCH 8, 2021

7:30 P.M.

The March meeting of the Town of Two Rivers was called to order by Chairman Wilfert. Supervisors Wilfert, Petska and Pohl along with Clerk/Treasurer Timm were present. The February minutes were read by Clerk Timm and then approved by a motion from Pohl seconded by Petska, motion carried. Corrected minutes from October 2020 meeting were read and approved by a motion from Pohl and seconded by Petska, motion carried. According to Chapter 19.84 of the Wisconsin Statutes, the meeting notices were posted in designated places and on the website.

Public input session was opened and a call was made three times by Chairman Wilfert. Seeing none, public input session was closed.

Christine Schadrie addressed the Board for a conditional use permit on property she owns on Pine Road. The use would be for a Vacation Rental as presented until she decides to reside in the residence. It is a new home being built. After discussion, a motion was made by Pohl and seconded by Petska to approve the conditional use permit and send a letter of support to the Manitowoc County Board of Adjustments. Motion carried.

Richard Carey addressed the Board for an approval of the rezone on a 5 acre parcel that will be swapped between Metal ware Corporation and Woodland Dunes, currently zoned NA and requesting to rezone to Industrial. Motion made by Pohl and seconded by Petska to approve the rezone request and send a letter of support to the Manitowoc County Planning and Zoning. Motion carried.

Reports were given by Highway Superintendent: Discussion on parking at the Recycling Center and a motion was made by Wilfert and seconded by Petska to post this lot as "no parking at any time". Motion carried. A letter will be sent to the resident that is currently parking a semi-tractor/trailer there informing him of this decision. Road review for Town Board was set for March 24, 2021 at 9am. Recycling Manager and Constable/Fire Chief also gave their reports to the board.

The financials were reviewed and placed on file with a motion from Petska and seconded by Pohl, motion carried.

A motion was made by Petska and seconded by Pohl to approve vouchers, motion carried.

Clerk Timm gave updates on parcel on CTH O that is being used as residence, District Meeting, Town Unit Meeting, Hillcrest Bridge Meeting, Audit Report and Insurance Quotes. After discussing insurance proposals, it was decided to renew with current carrier, The Horton Group.

Motion made by Pohl and seconded by Petska to adjourn the meeting at 8:45pm. Motion carried and meeting was adjourned.

Respectfully submitted,

Bonnie Timm Clerk/Treasurer

TOWN OF TWO RIVERS BOARD OF SUPERVISORS MINUTES APRIL 12, 2021

7:30 P.M.

The April meeting of the Town of Two Rivers was called to order by Chairman Wilfert. Supervisors Wilfert, Petska and Pohl along with Clerk/Treasurer Timm were present. The March minutes were read by Clerk Timm and then approved by a motion from Pohl seconded by Petska, motion carried. According to Chapter 19.84 of the Wisconsin Statutes, the meeting notices were posted in designated places and on the website.

Public input session was opened and a call was made three times by Chairman Wilfert. Seeing none, public input session was closed.

A motion was made by Pohl and seconded by Petska to appoint Bonnie Timm to the Clerk/Treasurer position for a three year term. Motion carried. (per referendum that was passed, this is now an appointed position instead of an elected position beginning in 2021)

Reports were given by Highway Superintendent: Bids will be let for roadwork on Viceroy, Sandy Hill and Division. Recycling Manager and Constable/Fire Chief also gave their reports to the board.

The financials were reviewed and placed on file with a motion from Pohl and seconded by Petska, motion carried.

A motion was made by Petska and seconded by Pohl to approve vouchers, motion carried. Motion made by Pohl and seconded by Petska to adjourn the meeting at 8:35pm. Motion carried and meeting was adjourned.

Respectfully submitted,

Bonnie Timm Clerk/Treasurer

TOWN OF TWO RIVERS BOARD OF SUPERVISORS MINUTES MAY 10, 2021

7:30 P.M.

The May meeting of the Town of Two Rivers was called to order by Chairman Wilfert. Supervisors Wilfert, Petska and Pohl along with Clerk/Treasurer Timm were present. The April minutes were read by Clerk Timm and then approved by a motion from Pohl seconded by Petska, motion carried. According to Chapter 19.84 of the Wisconsin Statutes, the meeting notices were posted in designated places and on the website.

Public input session was opened and a call was made three times by Chairman Wilfert. Seeing none, public input session was closed.

Chelsea Neuman addressed the board with regard to possible holding tank on the land she is putting up for sale at 2916 E STH 310. The Board could not make a decision as there was no formal application, but informed Ms. Neuman that it may be possible in the future and the Town will keep a record of these minutes along with documents submitted if any application comes forward in the future.

A Conditional Use Permit was submitted by Peter DeGroff on property at 11319 CTH O for a Vacation Rental Property. Clerk Timm presented information from a phone call from property owners to the North in opposition, but as they were out of town, they were not present, however they will be attending the County meeting in person. After much discussion on limitations and the application was amended to only 4 residents at a time, a motion was made by Wilfert and seconded by Pohl to support the conditional use permit and instructed clerk Timm to send a letter to the County Planning and Zoning in support. Motion carried.

Bids were opened and a motion was made by Wilfert and seconded by Pohl to accept the bid from Scotts Construction for Viceroy, Sandy Hill and Division to be done in 2021 in the total amount of \$86,344.00. Motion carried.

Highway Superintendent addressed the board on increasing costs for plowing, sanding and salting for roadways for other municipalities. The cost has not been changed since 2008 and our materials and time cost have increased over that period of time. A motion was made by Pohl and seconded by Petska to increase salt and sand to \$60.00 per ton and \$125.00 per hour for this work. Motion carried.

Highway Superintendent gave a report and bid from Holschbach Excavating of \$39,981.00 for work to be done on Woodland Drive for Shoreline protection. Motion was made by Wilfert and seconded by Pohl to accept the bid and award the contract. Motion carried.

Other reports were given by Recycling Manager Kieckbusch and Constable/Fire Chief Franz and Ambulance Board member, Kobes.

The financials were reviewed and placed on file with a motion from Pohl and seconded by Wilfert, motion carried.

A motion was made by Petska and seconded by Pohl to approve vouchers, motion carried.

Motion made by Pohl and seconded by Petska to adjourn the meeting at 8:50pm. Motion carried and meeting was adjourned.

Respectfully submitted,

Bonnie Timm Clerk/Treasurer

TOWN OF TWO RIVERS BOARD OF SUPERVISORS MINUTES JUNE 14, 2021

7:30 P.M.

The June meeting of the Town of Two Rivers was called to order by Chairman Wilfert. Supervisors Wilfert, Petska and Pohl along with Clerk/Treasurer Timm were present. The May minutes were read by Clerk Timm and then approved by a motion from Pohl seconded by Petska, motion carried. According to Chapter 19.84 of the Wisconsin Statutes, the meeting notices were posted in designated places and on the website.

Public input session was opened and a call was made three times by Chairman Wilfert. Seeing none, public input session was closed.

Retail Licenses for 2021-2022 were discussed and a motion was made by Wilfert and seconded by Pohl to approve 10 licenses as presented, motion carried. List attached to these minutes.

Operators Licenses for 2021-2022 were presented and discussed and a motion by Wilfert and seconded by Pohl to approve the list as presented, with four licenses held until there certification of the Responsible Beverage Operator class has been presented to the Town Clerk/Treasurer, motion carried. List attached to these minutes.

Resolution was presented to confirm the sharing equally of all costs involved with Hillcrest Bridge going forward between the Town of Two Rivers and the Town of Mishicot. This resolution was approved by a motion from Pohl and seconded by Petska, motion carried. Bridge remains on target for 2023.

A motion made by Wilfert and seconded by Pohl to approve Clerk/Treasurer Timm to be the authorized representative to receive the ARPA(Covid Relief Funds) on behalf of the Town and submit all forms needed for these funds. Motion carried. We are still waiting clear confirmation on what and where these funds can be used.

Reports were given by Highway Superintendent Kobes, Recycling Manager Kieckbusch, Constable/Fire Chief Franz and Ambulance Board member, Kobes. Chief Franz presented a proposal to the board to purchase two tablets for fire inspections and reporting through our current carrier, US Cellular which will actually save some budgeted funds annually. A motion was made by Pohl and seconded by Petska to approve the purchase, motion carried. The Fire Department will also be forming a committee to research the future purchase of a pumper truck within the next three years. Recycling Manager Kieckbusch reported the continued increase of activity at the center. Ambulance Board member Kobes said they are still on track to purchase a new ambulance in 2023.

The financials were reviewed and placed on file with a motion from Pohl and seconded by Petska, motion carried.

A motion was made by Petska and seconded by Pohl to approve vouchers, motion carried. Motion made by Pohl and seconded by Wilfert to adjourn the meeting at 8:35pm. Motion carried and meeting was adjourned.

Respectfully submitted,

Bonnie Timm Clerk/Treasurer

TOWN OF TWO RIVERS BOARD OF SUPERVISORS MINUTES JULY 12, 2021

7:30 P.M.

The July meeting of the Town of Two Rivers was called to order by Chairman Wilfert. Supervisors Wilfert, Petska and Pohl along with Clerk/Treasurer Timm were present. The June minutes were read by Clerk Timm and then approved by a motion from Pohl seconded by Petska, motion carried. According to Chapter 19.84 of the Wisconsin Statutes, the meeting notices were posted in designated places and on the website.

Public input session was opened and a call was made three times by Chairman Wilfert. Seeing none, public input session was closed.

Motion to approve Ring of Fire 1 LLC, Bryce Laabs Agent, to take over the license from Chad Blish made by Petska and seconded by Pohl. Prior license from Blish will be surrendered when the business changes hands. Motion carried.

Application for holding tank permit presented by Douglas Kutz for property he purchased at 7807 State Highway 147. Motion made by Wilfert and seconded by Pohl to approve the permit, motion carried.

Reports were given by Highway Superintendent Kobes, Recycling Manager Kieckbusch, Constable/Fire Chief Franz and Ambulance Board member, Kobes.

By request of the Constable a motion was made by Pohl and seconded by Wilfert to dispose of the ATV that is stored by the constable, motion carried. Clerk Timm will look for title and remove it from our insurance.

The financials were reviewed and placed on file with a motion from Pohl and seconded by Petska, motion carried.

A motion was made by Petska and seconded by Pohl to approve vouchers, motion carried.

Communication from NextEra Energy with regard to Alert sirens that they currently maintain and will be ceasing operation of those sirens, inquiring whether the town would be interested in taking them over. Chairman Wilfert will attend the meeting and bring back to the board more information for a decision.

Motion made by Pohl and seconded by Wilfert to adjourn the meeting at 8:30pm. Motion carried and meeting was adjourned.

Respectfully submitted,

Bonnie Timm Clerk/Treasurer

TOWN OF TWO RIVERS BOARD OF SUPERVISORS MINUTES AUGUST 9, 2021

7:30 P.M.

The August meeting of the Town of Two Rivers was called to order by Chairman Wilfert. Supervisors Wilfert, Petska and Pohl along with Clerk/Treasurer Timm were present. The July minutes were read by Clerk Timm and then approved by a motion from Pohl seconded by Petska, motion carried. According to Chapter 19.84 of the Wisconsin Statutes, the meeting notices were posted in designated places and on the website.

Public input session was opened: one citizen addressed the Board with regard to a driveway culvert and who is responsible for replacement. The Chairman did respond-that is the property owner's responsibility. Deb Walesh addressed the Board with regard to historical binders for the Town that she had put together. Highway Superintendent Kobes and Mrs. Walesh will co-ordinate the moving of the binders to the vault at Town Hall. Two more calls were made and seeing no others, public input was closed by Chairman Wilfert.

Discussion on warning sirens for the Town—the Board expressed the interest to maintain 2 of the 4 that are in the Town of Two Rivers, the Crystal Springs location and East Hillcrest Road location. Clerk Timm will draft a letter and send to NextEra by August 31, 2021. The Town is also interested in acquiring the other two units as spares, unless the Town of Two Creeks is interested in adding them to their locations.

Motion made by Wilfert and seconded by Petska to approve Beverage Operators Licenses for Fran Holly, Randall Ammerman, James Becker and Melissa Backus. Motion carried. A motion was made by Wilfert and seconded by Petska to deny the application from Erica Sand. Motion carried.

Motion made by Pohl and seconded by Petska to approve a Temporary Class B Picnic License to the Town of Two Rivers Firefighters for an event to be held on the Fire Department grounds on Saturday, September 11, 2021. Motion carried.

Reports were given by Highway Superintendent Kobes, Recycling Manager Kieckbusch, Constable/Fire Chief Franz and Ambulance Board member, Kobes.

The financials were reviewed and placed on file with a motion from Pohl and seconded by Petska, motion carried.

A motion was made by Pohl and seconded by Wilfert to approve vouchers, motion carried.

Motion made by Pohl and seconded by Petska to adjourn the meeting at 8:55pm. Motion carried and meeting was adjourned.

Respectfully submitted,

Bonnie Timm Clerk/Treasurer

TOWN OF TWO RIVERS BOARD OF SUPERVISORS MINUTES SEPTEMBER 13, 2021

7:30PM

The September meeting of the Town of Two Rivers was called to order by Chairman Wilfert. Supervisors Wilfert, Petska and Pohl along with Clerk/Treasurer Timm were present. The August minutes were read by Clerk Timm and then approved by a motion from Pohl seconded by Petska, motion carried. According to Chapter 19.84 of the Wisconsin Statutes, the meeting notices were posted in designated places and on the website.

Chairman Wilfert called three times for public input, seeing none, public input session was closed.

Consideration of a conditional use application for a Vacation Rental Property submitted by Mark Kornely, property owner and John Molinaire, applicant for property at 9435 Ravine Drive, Two Rivers. Agendas were sent out to adjacent property owners with this item on the agenda. After discussion, a motion was made by Pohl and seconded by Petska to approve the conditional use permit, motion carried. Clerk Timm was instructed to send a letter in support of this application to Manitowoc County Planning and Zoning for their consideration.

A motion was made to set the date for the Public Budget Hearing for November 11, 2021 at 7:30pm by Wilfert and seconded by Pohl. Motion carried. This date will be posted on the bulletin boards and our website.

Reports were given by Highway Superintendent Kobes, Recycling Manager Kieckbusch, Constable/Fire Chief Franz and Ambulance Board member, Kobes. Kobes presented a bill to upgrade his phone and a motion was made by Pohl and seconded by Petska to reimburse Kobes in the amount of \$186.56. Motion carried. A motion was made by Pohl and seconded by Petska to allow Fire Chief Franz to sell Engine #5, as this is a smaller unit and there is no place for winter storage. Motion carried.

The financials were reviewed and placed on file with a motion from Petska and seconded by Pohl, motion carried.

A motion was made by Petska and seconded by Pohl to approve vouchers, motion carried.

Motion made by Pohl and seconded by Petska to adjourn the meeting at 9:10pm. Motion carried and meeting was adjourned.

Respectfully submitted,

Bonnie Timm Clerk/Treasurer

TOWN OF TWO RIVERS BOARD OF SUPERVISORS MINUTES OCTOBER 5, 2021

7:30PM

The October meeting of the Town of Two Rivers was called to order by Chairman Wilfert. Supervisors Wilfert, Petska and Pohl along with Clerk/Treasurer Timm were present. The September minutes were read by Clerk Timm and then approved by a motion from Pohl seconded by Petska, motion carried. According to Chapter 19.84 of the Wisconsin Statutes, the meeting notices were posted in designated places and on the website.

Chairman Wilfert called three times for public input, seeing none, public input session was closed.

Applications for Operators Licenses were reviewed for Noah Kiel and Tonya Navarro. A motion was made to approve these two operators licenses by Pohl and seconded by Wilfert, motion carried.

Consideration of a conditional use application for a Vacation Rental Property submitted in person by Mary Dupke-Bourgeois(FKA Mary Reel)property owner and applicant for property at 10907 CTH O, Two Rivers. Agendas were sent out to adjacent property owners with this item on the agenda. After discussion, a motion was made by Pohl and seconded by Petska to approve the conditional use permit, motion carried. Clerk Timm was instructed to send a letter in support of this application to Manitowoc County Planning and Zoning for their consideration.

Resolution 2021-001 accepting the redistricting map and creation of 3 wards in the Town of Two Rivers was presented and a motion was made by Pohl and seconded by Petska to approve the resolution and forward to the County Clerk for filing. Motion carried. No changes were made in the boundaries of the town and the number of Manitowoc County Supervisors remain the same, but an additional ward will be added. The polling place will be combined for all wards and remain at the Town of Two Rivers Town Hall.

Preliminary budget reports were given to supervisors.

Reports were given by Highway Superintendent Kobes, Recycling Manager Kieckbusch, Constable/Fire Chief Franz and Ambulance Board member, Kobes.

The financials were reviewed and placed on file with a motion from Petska and seconded by Pohl, motion carried.

A motion was made by Pohl and seconded by Petska to void out check #11497 dated 1-22-2020 for \$18.70 which never cleared BankFirst, motion carried.

Motion was made to approve the following total transfer of \$267,055.99 from unassigned funds to assigned funds as designated below by Pohl and seconded by Petska, motion carried.

Ambulance	25,000.00
Bridges	50,000.00
Highway/Roads	50,000.00
Fire Protection	50,000.00
ARPA FUNDS	92,055.99

Motion by Pohl and seconded by Petska to approve vouchers, motion carried.

Motion made by Pohl and seconded by Petska to adjourn into closed session at 9:00pm. Motion carried and meeting was adjourned into closed session.

Motion made by Petska and seconded by Pohl to adjourn close session and return to open session. Motion carried.

Motion made by Petska and seconded by Pohl to adjourn open session, motion carried and meeting was adjourned at 9:30pm.

Respectfully submitted,

Bonnie Timm Clerk/Treasurer

TOWN OF TWO RIVERS BOARD OF SUPERVISORS MINUTES NOVEMBER 8, 2021

7:30PM

The November meeting of the Town of Two Rivers was called to order by Chairman Wilfert. Supervisors Wilfert, Petska and Pohl along with Clerk/Treasurer Timm were present. The October minutes were read by Clerk Timm and then approved by a motion from Pohl seconded by Petska, motion carried. According to Chapter 19.84 of the Wisconsin Statutes, the meeting notices were posted in designated places and on the website.

Chairman Wilfert called three times for public input, seeing none, public input session was closed.

Applications for Operators Licenses were reviewed for Timothy Rasmuson and Patricia Kubichka. A motion was made to approve these two operators licenses by Wilfert and seconded by Pohl, motion carried.

Update on Hillcrest Bridge was given by Clerk Timm. Property acquisition informational letters were mailed out to owners of all parcels involved.

An annexation request was given to supervisors for their information for parcel on Riverview Drive to be annexed into the City of Two Rivers.

Final budget numbers and proposed tax levy was given out to the Supervisors with the Public hearing for budget and tax levy approval being set for Thursday, November 11, 2021 at 7:30pm.

Reports were given by Highway Superintendent Kobes, Constable/Fire Chief Franz and Ambulance Board member, Kobes.

The financials were reviewed and placed on file with a motion from Petska and seconded by Pohl, motion carried.

Motion by Petska and seconded by Pohl to approve vouchers, motion carried.

Motion made by Wilfert and seconded by Pohl to adjourn, motion carried and meeting was adjourned at 8:20pm.

Respectfully submitted,

Bonnie Timm Clerk/Treasurer

TOWN OF TWO RIVERS BOARD OF SUPERVISORS MINUTES DECEMBER 13, 2021

The December meeting of the Town of Two Rivers was called to order by Chairman Wilfert. Supervisors Wilfert, Petska along with Clerk/Treasurer Timm were present. Supervisor Pohl was excused. The November minutes were read by Clerk Timm and then approved by a motion from Petska seconded by Wilfert, motion carried. According to Chapter 19.84 of the Wisconsin Statutes, the meeting notices were posted in designated places and on the website.

Chairman Wilfert called three times for public input, seeing none, public input session was closed.

Applications for Operators License was reviewed for Derek Pelnar for Ring of Fire. A motion was made to approve the operator's license by Petska and seconded by Wilfert, motion carried.

Resolution #2021-003 for appointment of election workers for 2022-2023 was presented with a motion made by Petska and seconded by Wilfert to approve the resolution, motion carried.

Update on Hillcrest Bridge was given by Clerk Timm. Our appraisal for this project has passed away, but a new one has already been contacted to continue the project going forward.

Discussion on time change for monthly meetings going forward. Motion made by Wilfert and seconded by Petska to change the start time for monthly meetings, annual meeting and budget meetings to 7:00pm going forward, motion carried.

Reports were given by Highway Superintendent Kobes, Constable/Fire Chief Franz, Recycling Manager Kieckbusch and Ambulance Board member, Kobes.

Motion was made by Wilfert and seconded by Petska to participate 50/50 with Manitowoc County to purchase 20 Minitor 6 pagers and 15 portable radios for a total cost of \$23625.00. The Town's share would be \$11,812.50 and the funds for this will be taken from our ARPA awarded funds, no effect on our 2022 budget. Motion carried. This is an acceptable expense for these funds.

Motion made by Wilfert and seconded by Petska to pay Fire Chief Franz for the storage of the new pumper until old pumper is sold at the rate of \$100.00 per month. Motion carried. This will be retroactive to November of 2020.

Recycling Manager asked the board to begin looking for a replacement for her. Debbi Wachholz may be interested and the board will talk with her at the January 2022 meeting in closed session to discuss possible employment.

The financials were reviewed and placed on file with a motion from Petska and seconded by Wilfert, motion carried.

Motion by Petska and seconded by Wilfert to approve vouchers, motion carried.

Motion made by Wilfert and seconded by Petska to adjourn, motion carried and meeting was adjourned at 8:50pm.

Respectfully submitted,

Bonnie Timm Clerk/Treasurer

Authenticated by William Wilfert

7:30PM